



ALUMNI TO ALUMNI MENTORING

TERMS & CONDITIONS

These Terms and Conditions govern your use of, and access to, the Chronus mentoring portal (“the Portal”) and any content you contribute (“Content”) as both a mentor and mentee.

Monash Acceptable Use Policy

In using the Portal you agree to:

- Use the Portal for lawful purposes only.
- Provide accurate information.
- Be aware of Monash University’s values and to commit to preserve and support these values.
- Maintain boundaries appropriate to the mentoring program to ensure the safety of participants.
- Understand the aims and limitation of your mentoring program.
- Agree to a code of conduct specific to the mentoring program that you are participating in.
- Maintain the confidentiality of all information shared within the mentoring partnership.
- Advise Monash mentoring staff immediately if a problem arises in the mentoring relationship.
- Advise Monash mentoring staff immediately if any conflict of interest or potential conflict of interest arises.
- Comply with Monash’s policies and procedures in relation to its information technology resources (including the Information Technology Acceptable Use Policy and Information Technology Acceptable Use Procedure) and Monash’s Behaviours in the Workplace Procedure and Integrity and Respect Policy (as applicable). Refer to these [policies and procedures](#) in our policy bank.

Monash mentoring staff can be contacted at mentoring@monash.edu.

In addition, if you are a student of Monash University, you agree to adhere to the [Monash University Student Charter](#).

The above conditions are in addition to the [Acceptable Use Policy of Chronus](#).

Additional Requirements for Mentors

In addition to the conditions outlined above, if you use the Portal as a mentor you also agree to:

- Complete any training assigned to you by your program level administrator.
- Comply with the [Child Safe Standards Framework and the Code of Conduct](#).
- Complete an Australian Working with Children Check prior to being matched with a mentee.
- Notify Monash immediately of any changes to the status or validity of your Working with Children Check.

General Terms and Conditions

Use and Copyright

The Portal and its content are subject to copyright under the laws of Australia and other countries. Unless otherwise indicated, copyright in content on the Portal is owned by Monash University. In addition, third parties may own the copyright in some materials incorporated within the Portal and, in such cases, written permission may be required from these parties to use such material.

Other than as permitted under the Copyright Act 1968 (Cth), no material on this Portal may be reproduced without the prior written permission of Monash University, except that you may save an electronic copy or print out parts of this Portal solely for your own information, research or study, provided that:

- You do not modify the copy as it appears on the Portal.
- You include the University's copyright notice and/or acknowledge the relevant third party source.

In relation to Content you contribute to the Portal, you represent and warrant that you own or have the necessary licenses, rights, consents and permissions to publish your Content. You retain all rights in your Content. By submitting your Content through the Portal you grant Monash University a worldwide, non-exclusive, royalty-free, sub-licensable and transferable license to use, reproduce, distribute, prepare derivative works of, display and perform your Content in connection with the Portal.

You agree that you will not attempt to hack into the Portal or use any robot, spider or other device or process to use the Portal for any unauthorised purposes. You agree that you will not take any action that imposes an unreasonably large burden on the Portal.

Personal Security Information

You are responsible for maintaining the confidentiality of your account information and for restricting access to your computer and you agree to accept responsibility for all activities that occur under your control, including unauthorised access to your account or password.

Confidentiality

Although all mentors and mentees who access this Portal agree to maintain the confidentiality of all information shared within the mentoring partnership, as the mentors and mentees may not be affiliated with Monash University, the University cannot guarantee that any information you disclose to your mentor or mentee (as applicable) will be kept confidential by the recipient.

Disclaimer and limitation of liability

While Monash University attempts to ensure that the information on the Portal is accurate at the time of publication, it provides no express or implied warranties and does not make any representations in relation to this Portal or any content. In particular, Monash University does not guarantee and is not liable for the advice given to you in your capacity as a mentee by any mentor. This information on this Portal is provided 'as is' and without any guarantees as to its accuracy, currency, completeness or reliability. Monash University reserves the right to amend the information on this Portal at any time and without notice, including but not limited to information relating to courses, units, admissions, fees and services.

Monash University is not liable for any loss or damage occasioned by your use of this Portal or information contained on this Portal. You agree that your use of this Portal is at your sole risk.

To the extent permitted by law Monash University will not be liable for any direct, incidental, consequential or indirect damages, loss or corruption of data, loss of profits, goodwill, bargain or opportunity or loss of anticipated savings resulting from your access to, or use of, or inability to use the Portal and its content, whether based in contract, tort, negligence, statute or any other cause of action, and whether or not Monash University is aware of the possibility of such damage. If a jurisdiction does not allow the exclusion or limitation of liability in accordance with this paragraph, but allows a limitation of a certain maximum extent, then the liability of Monash University is limited to that extent.

Applicable Law

These terms and conditions must be construed in accordance with, and governed by, the laws of the State of Victoria. You agree to submit to the jurisdiction of the courts in the State of Victoria.

Withdrawing access to Portal

Monash University may, in its sole discretion, withdraw, suspend or refuse to permit you to participate in any mentoring program on the Portal for any reason without notice. In particular, this discretion may be exercised where, in Monash's opinion, any of the following has occurred:

- You have breached any of these Terms and Conditions, or any applicable law or regulation in relation to your use of the Portal.
- You have provided misleading, deceptive or incorrect information.
- A complaint has been received about you.
- Your participation in the mentoring programs on the Portal is likely to, or does, damage or is detrimental to Monash's reputation or brand.

Modifications to these terms and conditions

Monash University may modify these terms and conditions at any time and will publish such modified terms and conditions on the Portal. By continuing to access the Portal after such modifications have been published you are agreeing to be bound by such modified terms.