

## STUDENT DETAILS

Student ID		Surname		First Name	
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Group assessment? Y  N  For group assessment, each student must attach their own signed coversheet to the assignment

## ASSESSMENT DETAILS

Unit Code		Unit Title	
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Assignment Title	
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Lecturer name		Tutor's name	
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Tutorial Day		Tutorial Time	
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Has any part of this assessment been previously submitted as part of another unit/course? Y  N

Is this an authorised group assessment? Y  N

For group assessment, each student must attach their own signed coversheet to the assignment

Due Date		Date Submitted	
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## EXTENSION OF WORK

All work must be submitted by the due date. For late assessment submission policy see:

[Marking and feedback procedure](#)

**Intentional plagiarism or collusion amounts to cheating under Part 7 of the Monash University (Council) Regulations.**

**Plagiarism:** Plagiarism means taking and using another person's ideas or manner of expressing them and to pass these off as one's own. For example, by failing to give appropriate acknowledgement. The material used can be from any source (staff, students or the internet, published and unpublished works). Students must acknowledge editorial support, including that from supervisors.

**Collusion:** Collusion means unauthorised collaboration with another person on assessable written, oral or practical work and includes paying another person to complete all or part of the work.

Where there are reasonable grounds for believing that intentional plagiarism or collusion has occurred, this will be reported to the Responsible officer for academic misconduct or delegate, who may disallow the work concerned by prohibiting assessment or refer the matter to the Student Misconduct Panel.

**Client/Patient Confidentiality:** Patient information obtained for an assessment must have identifiable Personal Information removed. Personal Information means information identifiable to any person such as information about a person's health, finances, address, employment including but not limited to date of birth, mobile number, name and Medicare and social security numbers. If identifiable information is essential for assessment purposes, signed informed consent from the individual/s must be obtained. Failure to obtain a signed, original [Consent Form](#) or other unethical behaviour in a case study will be investigated and may be subject to disciplinary action.

### Student's statement:

- I have removed direct and indirect personal identifiers from patient Personal Information included as part of my assessment or where patient Personal Information must be included for assessment purposes, I have obtained a signed Consent Form from relevant individuals.
- I have read the university's Student Academic Integrity [Policy](#) and [Procedures](#).
- I understand the consequences of engaging in plagiarism and collusion as described in [Part 7 of the Monash University \(Council\) Regulations](#)
- I have taken proper care of safeguarding this work and made all reasonable effort to ensure it could not be copied.
- No part of this assessment has been previously submitted as part of this or another unit/course, without the permission of the Chief Examiner.
- I acknowledge and agree that the assessor of this assignment may for the purposes of assessment, reproduce the assignment and:
  - i. provide to another member of faculty and any external marker; and/or
  - ii. submit it to a text matching software; and/or
  - iii. submit it to a text matching software which may then retain a copy of the assignment on its database for the purpose of future plagiarism checking.
- I certify that I have not plagiarised the work of others or participated in unauthorised collaboration when preparing this assignment.
- I have retained a copy of my work.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Privacy Statement:** The information on this form is collected for the primary purpose of assessing your assignment and ensuring the academic integrity requirements of the University are met. Other purposes of collection include recording your plagiarism and collusion declaration, attending to administrative matters and statistical analyses. If you choose not to complete all the questions on this form, it may not be possible for Monash University to assess your assignment. You have a right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation.

For information about the handling of your personal information please see the [Student Data Protection and Privacy Collection Statement](#) For more information about Data Protection and Privacy at Monash University [Data Protection and Privacy Procedure](#). If you have any questions about how Monash University is collecting and handling your personal information, please contact our Data Protection and Privacy Office at [dataprotectionofficer@monash.edu](mailto:dataprotectionofficer@monash.edu)