



# MONASH REPORTER

An unofficial bulletin prepared for the information of members of staff of Monash University under the direction of the following Editorial Committee: Dr. G.C. Bolton, Dr. D. Davison, Dr. D.A. Lowther, Mr. J.A. Phillips, and Dr. A.G. Serle.

No. 8 OCTOBER, 1965

## APPOINTMENT OF ACADEMIC REGISTRAR

Mr. J.D. Butchart has been appointed Academic Registrar. Before this appointment Mr. Butchart was Deputy Registrar.

Earlier this year the University Council decided to appoint a Comptroller who would be the University's business and financial manager and be generally in charge of administration, and an Academic Registrar responsible for the academic administration. Mr. F.H. Johnson, formerly the Registrar, accepted the Council's invitation to fill the position of Comptroller.

Mr. Butchart graduated in Economics in the University of Sydney and in Arts in the University of Melbourne. As an undergraduate he took an active part in student life and was at various times President and General Secretary of the National Union of Australian University Students, and President and Honorary Secretary of the Sydney University Evening Students' Association. Before his appointment to Monash as Assistant Registrar in 1960 Mr. Butchart had been on the administrative staff of the University of Sydney since 1945. During that time he was Honorary Secretary of the New South Wales Rhodes Scholarship Selection Committee. With the help of a British Council grant he spent 1955 on study leave in the United Kingdom visiting universities.

Mr. Butchart was a member of the Council of Meriden Church of England Grammar School for Girls until he resigned to come to Melbourne. He was also New South Wales Headquarters Commissioner for Administration of the Australian Boy Scouts' Association (N.S.W. Branch) and now holds the same appointment in the Victorian Branch. He was one of five Assistant Jamboree Camp Chiefs who organized and ran the 7th Australian Jamboree at Dandenong early in 1965. He is Captain of the M.C.C. Rifle Club.

Mr. Butchart is married with two children.

#### APPOINTMENT TO FURTHER CHAIR OF BIOCHEMISTRY

Dr. A.W. Linnane has been appointed to a further chair of Biochemistry. Before this appointment Professor Linnane was Reader in Biochemistry.

Professor Linnane is a graduate of the University of Sydney and has held teaching and research positions in that University. From 1956 to 1958 he was Post-Doctoral Fellow of the United States National Institute of Health.

Since 1956 Professor Linnane's research interests have centred mainly on three closely-related problems, electron transport, oxidative phosphorylation and the origin, biosynthesis and function of mitochondria. His main research project, begun in Sydney and continuing at Monash, is designed to learn something of the origin and evolution of the mitochondria of yeast cells and to investigate the nature, properties, control and synthesis of the enzymes of yeast mitochondria.

During the past two years Professor Linnane has been a guest lecturer at six international meetings. He is a member of the Australian Society for Microbiology, the Australian Society for Medical Research, the Cell Culture Society of Victoria, and the Australian Biochemical Society. He was the organizing secretary for the first International Symposium sponsored by the Australian Biochemical Society recently held at Monash.

Professor Linnane is the co-author with Professor T.P. Singer of San Francisco of a book 'The Mitochondria', at present in preparation and has published a large number of papers.

Professor Linnane, is aged 35 and married. He will return from overseas at the end of this month.

#### STAFF ARRIVALS

Dr. T. Ghose - Visiting Senior Lecturer in Pathology - graduated M.B., B.S. and D.Phil. from Calcutta and was admitted to the membership of the College of Pathologists (U.K.) in 1964. He has extensive research experience in the field of cancer immunology and, prior to coming to Monash, was Lecturer in Pathology at the University of Aberdeen. Dr. Ghose is married.

Mr. A. Roberts - Senior Lecturer in Anthropology and Sociology - graduated B.Sc. from Natal University College, University of South Africa and later obtained a Diploma of Education from the same University. Before taking up his position at Monash, Mr. Roberts was Deputy Director, National Institute of Personnel Research, Johannesburg. Mr. Roberts has had many years experience as a research worker first in the National Bureau of Educational and Social Research of the South African Department of Education Arts and Science, and later in the National Institute of Personnel Research, South African Council for Scientific and Industrial Research. Mr. Roberts is married with four children.

## STAFF ARRIVALS (cont.)

Mr. A. Perriment - Lecturer in Psychology - served in the British Army from 1945 to 1949. After migrating to Australia in 1950, he completed the degree of B.A. and Dip.Ed. as a part-time student at the University of Western Australia. In 1960 he obtained the Teachers' Higher Certificate, Western Australia, and in 1964 graduated M.A. in Psychology from the University of Western Australia. Mr. Perriment has had considerable teaching experience at both secondary and tertiary levels and since 1964, has held the appointment as Psychologist with the Commonwealth Department of Air. Mr. Perriment's special research interests are in applied experimental psychology, perception and statistical methods. He has published a number of articles in these fields. He is married with two children.

Mr. Leon L'Huillier - Senior Teaching Fellow in Economics - graduated B.Comm. with first class honours in 1964, since which time he has been working at Myer (Melbourne) Ltd. while undertaking part-time tutorial work in Public Finance at Melbourne University and Queen's College. Mr. L'Huillier is single.

Mr. J.L. McPhee - Administrative Officer, Buildings and Grounds Branch - graduated as a B.Comm. in the University of Melbourne in 1950. He was Administrative Assistant with H.C. Sleigh Ltd. from 1954 to 1960, Media Director with Paton Advertising Service Pty. Ltd. from 1961 to 1964, and prior to his appointment to Monash, was Manager (Administration) with British Engineering Pty. Ltd. Mr. McPhee is married with three children.

Mr. Basil Hart - Legal Officer, Registrar's Department - was admitted to practice as a Barrister and Solicitor, Supreme Court of Victoria, 1932. From 1932 to 1965 he was with the firm of Cornwall Stodart and Co., Solicitors, Melbourne, first as an Employee Solicitor, then as an associate to the firm, and from 1949 until his retirement in 1965 as a member of that firm. This appointment is a half-time one for a period of one year from 20th September, 1965. Mr. Hart is at Monash Monday, Tuesday and Thursday between 10 a.m. and 4 p.m.

## STAFF ASSOCIATION

The executive officers for 1965 - 1966 are as follows:

President	Mr. R. Duncan
Vice-President	Mr. T.B. Southwell
Secretary	Mr. S.M. Ingham
Treasurer	Mr. L.W. Candy

Members of the Association who have problems of a confidential or personal nature are asked to bring them, not to the Secretary, but to either Dr. Ian Hiscock, or Mr. Ross Duncan.

## PROPOSED VISIT OF PROFESSOR G.V. RAYNOR

Professor G.V. Raynor, Professor of Physical Metallurgy at the University of Birmingham will visit Australia under the Commonwealth University Interchange Scheme. He will be in Melbourne from Thursday, 19th October until Tuesday, 26th October. He will visit Monash on Friday, 22nd October.

## STAFF DRAMA GROUP

The next monthly play-reading of the Staff Drama Group will be held in the English Department Library on Monday, 1st November at 8 p.m. The play to be read will be 'Clerambard' by Marcel Ayme. 'Clerambard' is included in the Capricorn paperback '4 Modern French Comedies'.

Enrolment forms are now available for the Council of Adult Education Summer School of Drama, which is to be held for the first time at Monash in January 1966. This School "is designed as a practical workshop where people interested in theatre may gain experience and knowledge of their craft under the stimulating guidance of professional tutors". There will be two courses, one on acting, and one on production. Tutors include Harold Baigent, Margaret Barr, Lyn Cobern, George Fairfax, Malcolm Robertson and Stanley Page. The School will run from 5th to 18th January, excluding Sundays. Forms for enrolment are obtainable from Betty Moore, Secretary of the Staff Drama Group. (Ext. 2140)

## STAFF HANDBOOK - Revisions and Additions

- 1.1.4. Statutes and Regulations
- 1.1.1. Council Membership as at August 24th, 1965
- 1.1.3. Standing Committees of Council, Current Membership
- 1.4.3.1. Victorian Universities and Schools Examination Board
- 2.6.3. Business Establishments in the University
- 2.6.4. Monash University Health Service
- 4.2.2.1. Rates of Payment of Part-time Academic Staff
- 4.2.4.1. Library Staff Salaries
- 4.2.4.2. Laboratory Managers Salaries
- 4.2.5.1. Technical Staff Salaries
- 4.2.5.2. Clerical Salaries
- 4.2.5.3. Data Processing Operators Salaries
- 4.2.6.2. Salaries of Drivers and Porters
- 4.2.6.3. Salary Scales, Storemen

## HOUSE WANTED - TO RENT

Mr. I.L. Free, Bookshop Manager, would be grateful for information concerning houses to let. The Mt. Waverley area is preferred, but closeness to a good primary school and suitability of garden and environs for active boy are important considerations. Ext. 2098 or private number, 232-7109.

## FACULTY CLUB

The Faculty Club Dinner takes place on Friday, 22nd October and guests will include the Governor, the Chancellor and the Mayor of Oakleigh. This will be an enjoyable evening and the food and wines which have been selected should more than off-set the cost of a double ticket. A trio of musicians will provide some light background music.

The cancellation of the Ball has meant a great deal of extra work as well as disappointment for the Committee and it is hoped that future functions will be assured of a greater measure of success.

The Club's application for a liquor licence received a temporary set back when the initial court hearing ended in an adjournment. The Committee now hopes that the next hearing of the Application will take place in November. It is hoped that the outcome will be successful. A fuller account of events leading up to the Court hearing will be given after the licence has been granted.

## MONASH UNIVERSITY REEL AND STRATHSPEY CLUB

The Club was formally constituted at a meeting held on Monday 11th October. Mr. Andrew Maxwell, Chief Technical Officer, Department of Pathology, was elected Honorary President; Miss Kathryn Wood, Research Student, Department of Chemistry, Honorary Vice-President; Mrs. H. MacKinnon, Staff Office, Honorary Secretary, and Dr. P.J. Banks, Department of Mechanical Engineering, Honorary Treasurer.

The Club will hold its first Scottish Country Dance at Dunscombe Hall, Waverley Road (east of Springvale Road intersection) on Saturday 20th November, 8 p.m. to 11.30 p.m. Monash accommodation is not available owing to the use of various suitable areas for examination purposes. Programme Tickets - 6/- for dancers, 3/- for spectators, will be available on or after 1st November from the four members of the Club, as above. Proceeds will be donated partly to the Great Hall Appeal, and partly to give the new Club some funds for the purchase of music etc.

## COMMONWEALTH FELLOWSHIP, 1966 - St. John's College Cambridge

The Council of St. John's College, Cambridge, invite applications for a Commonwealth Fellowship for the year 1966-67. The Fellowship entitles the holder to a stipend of £300, to rooms in College free of rent if he should require them, and to the other rights and privileges of a resident Fellow. Election is made for one year.

The College Council propose to make the election in May 1966. The academic year at Cambridge begins on 1st October and the Commonwealth Fellow will be expected to enter upon the Fellowship as soon after that date as is convenient and not later than April 1967.

Application for the Fellowship should be made to the Master, St. John's College, Cambridge, to reach him not later than 15th April, 1966. Further details may be obtained from Mr. K. Farrer, Secretary, Faculty of Science, ext. 2555.

#### MONASH TEA-TOWELS

Tea-towels showing the crest and an aerial view of the campus are now on sale at the Post-Office in the Union. They may also be obtained from Mr. P.J.E.J. Hawkes, Department of History.

The tea-towels, 36" x 22", are made of birch-bark towelling and are available at 8/- each and 4 for 30/- unhemmed or 9/- each hemmed.

Proceeds will go to the Great Hall Appeal.

#### OVERSEAS MAIL FOR CHRISTMAS

The following dates are the closing times for overseas Christmas surface mail. Letters must reach the Elizabeth Street Post Office and the Spencer Street Mail Exchange by 1.45 p.m. on the dates shown. Registered articles must be left an hour earlier.

The closing time for parcels is 5 p.m. on the dates shown.

#### Letters

October 27th	Ghana, Nigeria
November 8th	Canada, Jamaica, Mexico, Panama, Portugal, South America
November 9th	Indonesia and Portuguese Timor, Israel, Netherlands
November 11th	Austria, Denmark, France, Germany, Gibraltar, Greece, Hungary, Ireland, Italy, Malta, Norway, Poland, Spain, Sweden, Switzerland, United Kingdom
November 18th	Malawi, Philippines, South Africa, Southern Rhodesia, Zambia
November 23rd	Japan, New Hebrides
November 24th	Malaysia, New Guinea, Papua, Solomon Islands, Thailand, South Vietnam, (Servicemen in South Vietnam, Malaysia and Thailand)
November 26th	China (Communist), China (Formosa), Hongkong, Samoa
November 30th	Fiji, United States
December 1st	Aden, British East Africa, India, Ceylon, Pakistan, Tanzania, Egypt and the Sudan
December 3rd	Nauru and Ocean Island, New Caledonia
December 7th	New Zealand
December 16th	Norfolk Island

OVERSEAS MAIL FOR CHRISTMAS (cont.)

Parcels

October 21st	Germany
October 26th	Denmark, Ghana, Nigeria, Norway, Spain, Sweden
November 5th	Canada, Jamaica, Mexico, Panama, Portugal, South America
November 8th	Indonesia and Portuguese Timor, Israel, Netherlands
November 9th	United Kingdom
November 10th	Austria, France, Gibraltar, Greece, Hungary, Ireland, Italy, Malawi, Malta, Poland, South Africa, Southern Rhodesia, Switzerland, Zambia.
November 17th	Philippines
November 22nd	Japan, New Hebrides
November 23rd	Malaysia, New Guinea, Papua, Solomon Islands, Thailand, South Vietnam (Servicemen in Malaysia, South Vietnam and Thailand)
November 25th	China (Communist), China (Formosa), Hongkong, Samoa.
November 29th	United States, Fiji
November 30th	Aden, British East Africa, India, Ceylon, Pakistan, Tanzania, Egypt and the Sudan
December 2nd	Nauru and Ocean Island, New Caledonia, Norfolk Island
December 6th	New Zealand

CHRISTMAS CARDS

University Christmas Cards at 1/- each are now available at the Bookshop, Union.

REQUEST FROM AUSTRIAN CONSUL-GENERAL

The Consul-General for Austria in Melbourne has been directed by the Austrian Government to ascertain the names and addresses of scientists, professors and lecturers of Austrian origin now working and living in Melbourne. The Consul-General would appreciate receiving their names and addresses from such members of the academic staff. The address of the Consulate is 30 Queen's Road, Melbourne, S.C.2, and the telephone number is 26-3150.

## DEPARTMENTAL NEWS OF GENERAL INTEREST

### APPLIED MECHANICS

Engineering Research Colloquia (1965 Series) - a colloquium in this Series was presented in September where guest speaker Professor R.B. Potts, Head of the Department of Mathematics, University of Adelaide, introduced to the audience the growing urban traffic problem as experienced in many large overseas cities. The discussion was then centred around the various means so far devised in dealing with this problem both in the theoretical and technological development fields, with particular emphasis on the control of flow of traffic at an intersection.

Amongst a number of visitors from outside organizations there were present the Director of the Australian Road Research Board, Mr. D. Glynn, and Mr. J. Thorpe, Chairman of the Traffic Commission.

The Series will continue with further sessions, presently scheduled as follows: November 9th, Dr. J.K. Walters, Bubble Motion; November 15th, Dr. A.W. Moore, The Adhesion of Molybdenum Disulphide to Metal Surfaces.

### BOTANY

The Department is now involved in its first teaching in the First Year Biology Course.

A glasshouse has been erected in the garden area and is now in use.

Recent visitors have included Professor H. Godwin from Cambridge and Professor P. Maheshwari from New Delhi.

### CHEMISTRY

Professor Jousot-Dubient of the University of Bordeaux gave an interesting lecture on "Photomagnetism".

Professor G. Badger of the University of Adelaide visited the Department and gave a lecture entitled "Chemistry and Medicine: A Light-Hearted Account". The treatment was like the curate's egg. One felt that an opportunity had been missed.

A Departmental Symposium on Organometallic Chemistry has been organized - the speakers include Dr. P. Wailes and Dr. T. Mole, C.S.I.R.O.

Professor R. Mason, Professor of Inorganic Chemistry at the University of Sheffield, visited the Department and gave an interesting and highly informative lecture on "Recent Developments in Structural Organometallic Chemistry". Professor Mason is at present Visiting Professor at the University of Western Australia.

### EDUCATION

Dr. J. Hunt has had an article accepted for the 'Journal of Higher Education', and Dr. M. Balson has articles in the 'Australian Journal of Education' and the N.S.W. 'Journal of Programmed Instruction'.



DEPARTMENTAL NEWS (cont.)

Professor R. Selby Smith presented a paper to the Administrative Staff College on 'The Problems Involved in the Provision of Educational Facilities in the Next Decade', while Associate Professor E. Morey, who recently presented the opening lecture in the Minda Lectures on Mental Deficiency, will present 'The Impact of Mental Deficiency on the Family' to the Australian Group for the Scientific Study of Mental Deficiency and will also read papers to the Conference of the Australian Association of Social Workers and to the Mental Health Research Institute. A study on the effect of social class membership on certain aspects of school performance was reported on, to the Victorian Institute of Educational Research by Dr. M. Balson.

The A.N.Z.A.A.S. Conference at Hobart was attended by Mr. H. Gallagher, Mrs. H. Webster, and Dr. M. Balson who delivered a paper. Professor Selby Smith, Mr. J. Theobald, and Dr. Balson attended the Australian College of Education Conference in Brisbane at which a paper on the psychological characteristics of Monash First-Year Students was read.

Recent visitors to the Faculty were: Professor J.F. Cramer, Professor of Education, formerly President, Portland State College, Oregon; Professor G.F. Read, Professor of Education, Kent State University, Ohio; Professor Stuart Frazer, Professor of Education, George Peabody College for Teachers, Nashville, Tennessee; and Mr. G. Wilson, Educational Research Officer, Institute of Education, London.

LAW

At the invitation of the Dean, Mr. Peter Murphy, Q.C., came to Monash on 15th September to give a lunch-time address to the Law students on the topic of the operation of the Legal Aid Scheme since its inception in the State of Victoria.

The Legal Aid Scheme commenced in Victoria on 14th April, 1964 when a Legal Aid Committee comprising representatives of both sides of the profession commenced meeting weekly to deal with applications made by people in need of legal assistance who could not afford to pay for advice or incur the costs of litigation. Mr. Murphy outlined to the students the provisions of the legislation establishing the basis for the operation of the scheme and described the nature of the work of the Committee administering the Scheme. He explained that during the first year of its operation the Committee had assisted 523 people at a cost of £15,581. The legal profession bore £8,631 of this cost and people assisted contributed £3,937. Both Barristers and Solicitors had given their fullest co-operation in administering the Scheme. Maintenance cases formed the bulk of the cases handled during the year, numbering 218. Of the others there were 113 civil cases, 55 criminal cases, 37 custody and affiliation, 33 divorces, 29 motor accidents, 17 workers' compensation, 6 probate and 15 other cases.

Most members of staff in the Faculty attended the Third Commonwealth and Empire Law Conference, held in Sydney from 25th August to 1st September, and the annual conference of the Australian Universities' Law Schools' Associations, held in conjunction with it.

DEPARTMENTAL NEWS (cont.)

A number of overseas member of The Society of Public Teachers of Law also attended both of these conferences and the occasion was thus one of fruitful interchange of ideas amongst law teachers from all parts of the Commonwealth.

Professor Derham was invited to act as commentator at the Committee Session on Legal Education, held in the course of the Commonwealth and Empire Law Conference. The Dean, as current President of the A.U.L.S.A. was responsible for the organization of the Association's Conference and that of the S.P.T.L., held simultaneously with the Commonwealth and Empire Law Conference. Papers on a wide variety of legal topics were delivered in the course of all three conferences and were the source of much stimulating discussion and debate. Under the general title of 'As 1965 Challenges The Law and The Lawyer' the discussion held during the Commonwealth and Empire Law Conference ranged from the field of Public and Administrative Law to Law Reform, The Legal Profession and general questions relating to the manner in which the law serves the needs of the community today. Under this latter topic particular emphasis was placed on the topics of the "motor car and the law" and "crime and punishment".

A number of the visiting overseas delegates to these conferences subsequently visited the Law School on their return home; the following called during the second week of term: Mr. Anthony M. Honore of Lincoln's Inn, Barrister-at-Law, Advocate (South Africa), Vinerian Scholar, Oxford University, Fellow and Praelector in Law, Queen's College, Rhodes Reader in Roman-Dutch Law, Queen's College, and Fellow of New College, Oxford. Mr. Honore, whose special interests are in the field of Roman-Dutch Law, Jurisprudence and Torts, delivered a lecture to the second year students studying The Law of Torts on Tuesday, 14th September; Dr. Anandjee, Professor of Law and Dean of the Faculty of Law, Banaras Hindu University, India; Professor L.C.B. Gower, formerly Sir Ernest Cassel Professor of Commercial Law in the University of London and first Dean of the University of Lagos Law School in Nigeria. In the course of his visit to Monash on Thursday, 16th September, Professor Gower delivered a lecture to the Law students on the topic of 'Legal Education in Africa', with special reference to the establishment of a new Law School in Nigeria; Mr. J.A. Jolowicz of the Inner Temple, Barrister-at-Law, Fellow of Trinity College Cambridge, University Lecturer in Law, Cambridge, and editor of the well-known legal text 'Winfield on Torts'.

MATHEMATICS

Pure mathematics seminars have recently been addressed by Professor Cletus Oakley of Haverford College, Philadelphia, and by Dr. Olaf Tamaschke of the University of Tübingen who is at present visiting Melbourne University.

An applied mathematics seminar was addressed by Mr. John Murphy, Lecturer in mathematics at the Royal Military College, Canberra.

#### MEDICINE

Visitors to the faculty included Associate Professor of Medicine, Cornell University, New York, Professor Marvin H. Sleisenger, and Directors of Australian American Educational Foundation: Mr. Walter B. Phillips, Managing Director, Esso Standard Oil (Aust.) Ltd., Sydney; Mr. Wallace W. Booth, Managing Director, Ford Motor Company, Sydney; Mr. Edward A. Bolster, United States Consul General, Sydney; Mr. LeVan Roberts, Public Affairs Officer, U.S. Embassy, Canberra; Mr. K.N. Jones, First Assistant, Prime Minister's Department, Canberra; Mr. D.O. Hay, First Assistant Secretary, Department of External Affairs, Canberra; Professor Sir Leonard Huxley, Vice-Chancellor, Australian National University, Canberra. Visitors also included Mr. K.A. Lyall, Headmaster of Junior School, Carey Baptist Grammar School.

#### MICROBIOLOGY

Dr. J.R.L. Forsyth has won the Australian Sabre Title for 1965 at the National Fencing Championships in Perth.

#### PATHOLOGY

Professor R.C. Nairn has recently returned from a world tour during which he visited Austria, Sweden, the United Kingdom, Canada and the United States. He gave lectures in Copenhagen, Stockholm, St. John, Montreal and Houston and was a teacher at the World Health Organization International Course in Fluorescence Microscopy in Copenhagen.

Dr. W.G.R.M. de Boer and Dr. A.R. McGiven presented papers at the recent Annual Scientific Meeting in Melbourne of the College of Pathologists of Australia.

A workshop in immunofluorescence was conducted on 25th August for visiting interstate and New Zealand Pathologists and microbiologists.

Copy for the November edition of the Reporter closes on  
Thursday, 4th November

THE GREAT HALL APPEAL

Donations to the Great Hall Appeal are now in excess of £200,000 and it is hoped that the sum of approximately £150,000 will be subscribed before Christmas, 1965. Realisation of this amount could enable a start to be made on the building in 1967.

The Appeal has been supported by donations of up to £35,000 from commerce, industry, trusts and foundations, philanthropists, members of the University Council, staff, students, graduates, parents and friends.

The Appeal Committee is hopeful that members of staff who can look forward to participation in the University's future development, will support this project.

DONATIONS TO DATE

<u>COMMITTEE</u>	<u>AMOUNT</u>
Special Donations	£ 117,847
Commerce & Industry	31,870
Trusts & Foundations	31,560
Monash Staff	3,797 (does not include amounts from functions undertaken by staff)
Graduates	25
Students	30.10.0 (does not include amounts from functions undertaken by students)
Parents	14,931

-----  
tear off here

MONASH GREAT HALL APPEAL

NAME..... (BLOCK LETTERS)

FACULTY OR DEPARTMENT.....

It is my intention to contribute to the MONASH GREAT HALL APPEAL.

I understand that this notice of intention is not binding and may be altered to suit changing circumstances.

DETAILS OF GIFT

YEARLY £..... For ..... years being a  
TOTAL of £.....

Cheque donations should be made out to "Monash University" and addressed to the Honorary Treasurer, Monash Great Hall Appeal, P.O.Box 92, CLAYTON. Victoria.

- \* MY FIRST DONATION OF £..... is enclosed
- \* MY FIRST INSTALMENT WILL BE FORWARDED ON.....
- \* PLEASE SEND ME A REMINDER EACH YEAR IN THE MONTH OF.....  
196.....

Signed.....  
Mailing address.....  
.....  
Date.....

(\* Strike out whichever is not applicable)