STUDENT ACADEMIC INTEGRITY POLICY

SCOPE

This policy applies to:

- all coursework units at the former Monash South Africa campus.
- all teaching periods commencing on or after 3 August 2020. For teaching periods that commenced before 3 August 2020, refer to version 1.2 of this policy.

POLICY STATEMENT

The purpose of this policy is to ensure the University takes a consistent approach to academic integrity among students to protect and enhance the University's reputation and academic standards.

Honesty, fairness and respect are central tenets of Monash University, reflected in the Monash University Ethics Statement and the Monash University Student Charter. These principles extend to all areas of the University, including scholarly endeavour.

Monash University is committed to upholding standards of academic integrity and honesty.

Monash students are therefore required to:

- undertake studies and research responsibly and with honesty and integrity;
- ensure that academic work is in no way falsified;
- seek permission to use the work of others and resubmit their own work, where relevant;
- acknowledge appropriately the work of others; and
- take reasonable steps to ensure that other students are unable to copy or misuse their work.

Students must submit assessments online through the learning management system and assessments will be processed using a similarity-detection system at the point of submission to promote honest academic practice and assist in detecting suspected breaches of academic integrity. Exceptions can be approved by the dean (or delegate) based on legitimate pedagogical reasons where online submission or the use of a similarity-detection system is not appropriate.

Staff involved in learning, teaching and research are expected to display leadership in academic integrity and use a range of approaches to educate students to practise honesty in their academic work.

Plagiarism, collusion and cheating, including assisting others to cheat, are unacceptable and will be dealt with under Part 7 of the Monash University (Council) Regulations.

DEFINITIONS

Academic integrity	The moral code of academia that involves using, generating and communicating information in an ethical, honest and responsible manner.
Academic misconduct	Knowing or reckless conduct by which a student seeks to gain for themselves or another person an unfair or unjustified academic advantage in a course or unit. It includes cheating, collusion and plagiarism.
Cheat/cheating	To seek to obtain an unfair advantage in a course or unit.
Collusion	Unauthorised collaboration with another person or entity on assessable work that is presented as the student's own work, or as the work of the other student. In contrast, students can collaborate on group tasks when authorised or instructed to do so.

Plagiarism	The act of taking and using another person's ideas and or manner of expressing them and passing them off as one's own.
Proofreading	The process of identifying errors and suggesting corrections to a text.
Similarity-detection system	A system (e.g. Turnitin or MOSS) that compares text, data, code or other elements in a student assessment against various sources including the internet, published works, commercial databases and assessments previously submitted through the system.

GOVERNANCE

Supporting procedures	Student Academic Integrity: Managing Plagiarism and Collusion Procedures
Associated policies	Information Technology Acceptable Use Policy Assessment in Coursework Units Policy Special Consideration Policy Grading Scale Policy Privacy of Student Records Policy
Policy owner	Deputy Vice-Chancellor (Education)
Legislation mandating compliance	Higher Education Standards Framework (Threshold Standards) 2015 Monash University (Council) Regulations - Part 7
Category	Academic
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